

Grade: 10

Subject: ICT

Teacher: Mrs. Dina Sarris

Section:

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Grade (Mark):

/ 15

Name:

Term: 1

Class Work Sheet

Lesson 3: Changing Settings and Customizing the Desktop

I. Circle the best response for each of the following statements: [/ 10]

- Which category in the Control Panel would you access to change the settings for your mouse?
 - Appearance & Themes
 - Performance & Maintenance
 - Printers and Other Hardware
 - User Accounts
- The only way you can change the settings on your computer is by opening the Control Panel and accessing one of the categories of controls.
 - True
 - False
- If you want to use a picture of your cat (which you have stored on your computer's hard disk) as the background for your desktop you should click ____?
 - Desktop tab in the Display Properties dialog box
 - Appearance tab in the Display Properties dialog box
 - Web tab in the Desktop Items dialog box
 - Appearance tab in the Display Properties dialog box
- The ____ tab permits you to display static or moving graphics or a blank screen when your system is idle.
 - Appearance
 - Themes
 - Desktop
 - Screen Saver
- Windows XP provides a number of utility programs, called ____, that help you perform a task quickly and easily.
 - Quick Launch
 - Wizard
 - upgrade
 - shortcut
- You can assign a shortcut key to a shortcut in the shortcut's ____ dialog box.
 - Desktop
 - Wizard
 - Properties
 - None of the above
- To change the password required to log on to Windows XP, you would begin by selecting the ____ category on the Control Panel.
 - Appearance & Themes
 - Accessibility Options
 - User Accounts
 - Performance and Maintenance
- ____ displays the contents of your computer.
 - My Computer
 - My Documents
 - My Network Places
 - Internet Explorer

9. You can place any desktop shortcut icon that you plan to use often on the _____.

a. Desktop
b. Quick Launch bar
c. Toolbar
d. My Computer

10. The _____ Wizard is used to remove any unwanted or unused desktop shortcuts from the desktop.

a. cleanup
b. add printer
c. user account
d. none of the above

II. Match each item in the first table with the related item in the second table: [/ 5]

1.	Control Panel
2.	Background
3.	Desktop theme
4.	Internet Explorer
5.	Shortcut

	Gives the desktop a unified and distinctive look
	You get a fast, personalized Web browser with communication capabilities
	The picture that covers your desktop
	A pointer to an application or a document file, wherever the file is located.
	Used to change the settings on your computer and customize the display